

PADM 9999: Final Project / Organizational Analysis

Dr. Keith E. Lee Jr.

Fall 2020

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Class Hours: N/A

Class Room: N/A

Catalog Entry

Prerequisites: Completion of major courses and permission of advisor or final project chair. Graded "Satisfactory" or "Unsatisfactory." Development and defense of the final project or organizational analysis. Under the supervision of a faculty committee, students will conduct either an applied research project or a descriptive and prescriptive evaluation of the management policies of an agency. Course may be repeated for credit.

Course Description

This course is designed for students who have completed coursework and are making progress on their dissertation. The primary purpose of this course is to provide a dedicated instructor to oversee the administrative tasks associated with the dissertation (i.e., getting the forms routed, processed, and submitted). A secondary function is to provide students an opportunity to meet regularly to discuss their writing progress.

Books

This course does not require any books. However, I do recommend the following books:

- *How to Write a Lot* by Paul J. Silvia
- *The Elements of Style* by William Strunk Jr and E.B. White

Course Expectations

- Students will submit a signed dissertation committee form during their first 3 hour section of the course.
- Students will defend their prospectus and submit relevant forms by the end of the second 3 hour section of the course.
- Students in all sections will submit a bi-weekly writing log to demonstrate consistent progress on their dissertation.

Course Assignments

- PADM Introductory Email: Students will email me at my VSU email address (not BlazeView) with the subject line **First Name Last Name PADM 9999**. This email will begin an ongoing thread to keep track of advisement. This email is to be sent no later than Aug 20 at 5:00pm.
- Students will submit documentation of their progress by September 15. An email outlining the required documentation will be sent as a reply to the above email.
- Bi-Weekly Writing Log: Students will submit a bi-weekly writing log every other Monday beginning September 14. The writing log is due at 5:00pm.

Grading

- Students will receive an “IP” for the course unless they fail to meet the deadlines outlined above. A student missing two or more deadlines will receive a “U” for the course.

Course Policies:

- **Office Hours and Contact:** Office hours are stated on the front page of the syllabus. Students should use my email address on the first page of the syllabus to contact me.
- **Changes to the Syllabus:** I reserve the right to make changes to this syllabus at any time. Students will be notified when changes are made.

VSU Required Syllabus Statements

- Students with disabilities who are experiencing barriers in this course may contact the Access Office for assistance in determining and implementing reasonable accommodations. The access Office is located in Farbar Hall. The phone numbers are 229-245-2498 (V), 229-375-5871. For more information, please visit VSU's Access Office or email: access@valdosta.edu.
- Valdosta State University (VSU) is committed to creating a diverse and inclusive work and learning environment free from discrimination and harassment. VSU is dedicated to creating an environment where all campus community members feel valued, respected, and included. Valdosta State University prohibits discrimination on the basis of race, color, ethnicity, national origin, sex (including sexual harassment and sexual violence), sexual orientation, gender identity, religion, age, disability, genetic information, or veteran status, in the University's programs and activities as required by applicable laws and regulations such as Title IX. The individual designated with responsibility for coordination of compliance efforts and receipt of inquiries concerning nondiscrimination policies is the University's Title IX Coordinator: the Director of the Office of Social Equity, titleix@valdosta.edu, 1208 N. Patterson St., Valdosta State University, Valdosta, Georgia 31698, 229-333-5463.